BURBLE ONLINE USER GUIDE

*Please note : Liza's Creations can do the designing of your book
for you@ additional cost of R500 per book.*
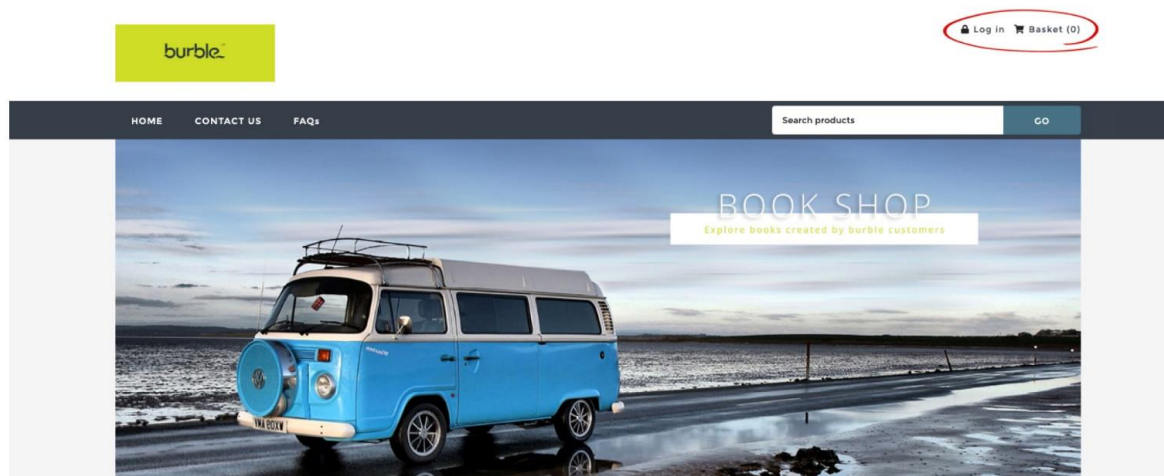
burble™

User guide for our cloud based software https://burbleonline.co.za/?affiliateid=2

For easy access: use the link in email

1 CREATE AN ACCOUNT

On the home page click the login button on the top right corner. Complete your details and click register. The next time you visit the site you can simply login with your email and password. To avoid losing any work you should always login first before starting a project.

Most of our products are personalisable so once you have found one you like click 'start' and wait for the project to load.

1. Editor Icons, Gallery, drawing, layouts, backgrounds (These are explained in more detail later on.
2. Gallery tab - this is where all your images will be displayed.
3. Project Preview - this is where you can see your entire project. The example below is a photo book with multiple pages.
4. Undo and redo buttons - helpful little tools.
5. This is your Project - Currently showing the photo book cover.
6. Empty placeholder, you can drag and drop images into this box to fill it.
7. Save your project - You can save your work and come back to it later.
8. Add to basket - Click this when your project is finished and ready to be ordered.
9. Price - This is the current price of your project including VAT.

The Red line represents the edge of the document: Your artwork should be stretched all the way to this line.

The Black line represents the safe area: You need to ensure important elements of your artwork like text and faces are inside this area. This line is where the cover is wrapped over the cover board.

Note: If you end your artwork at the black line and do not stretch it to the red line it can create an uneven white edge to your artwork which is not recommended.

Your Book Title

Back Cover   Spine   Front Cover

Save as project   Add to basket

Current Price: R475,00 incl VAT

The first Icon is your gallery tab, this is where you will upload images and find all your photos

Once you have selected the gallery tab you will see two options one where you can drag your images over gallery to upload and another to 'Add files'. Click 'Add files' to search your computer and upload them to your project.

See important notes about uploading images in section 5.

Here you can view all the different photo albums you have uploaded

These are all the photos in your selected photo album, the red number indicates how many times an images has been used in an album, this is helpful for showing duplicates

The second Icon is a drawing tool, beware of this tool as you cannot erase your drawing

The third Icon is the layout tab, this is a very helpful tab as it has some great pre-designed layouts for you to choose from, that will save you time. Simply find one you like and drag it onto the page

The last Icon is the background tab, select this tab and choose any background colour. Once you have selected the colour you like simply drag and drop in onto your page.

5 UPLOADING IMAGES

Once you have selected the gallery tab and clicked 'add files' a pop up will appear asking you to select an album. We highly recommend choosing 'Create a new album', then give it a name related to the project you are working on and click 'Start'. This will save you from having all your images from every project in the 'Default' album, this becomes difficult to identify and manage images.

Choose a default album

In order to upload images, you have to select an album as your default. You can either select an existing album or create a new one:
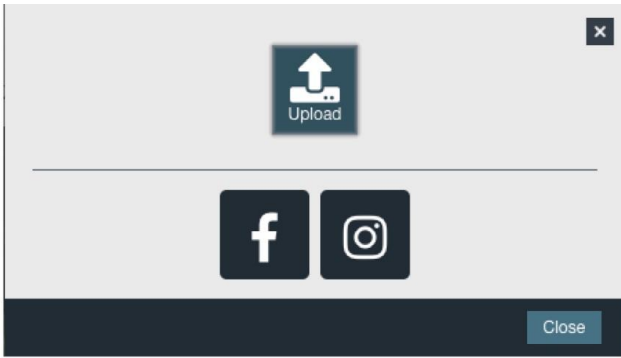
◯ **Select Album:**

Default ⇕

◉ **Create a new album:**

Photoshoot

Start   Cancel

Next click on 'Upload' and navigate to the pictures on your computer that you wish to upload for this project.

Your images will start uploading into your gallery, an upload progress bar will appear at the top of your gallery. Each photo will also have its own progress bar as well as displaying the images size. The progress bar will disappear once all images are loaded.

Once your images have started uploading you can click 'back to gallery' and start using your images in your project.

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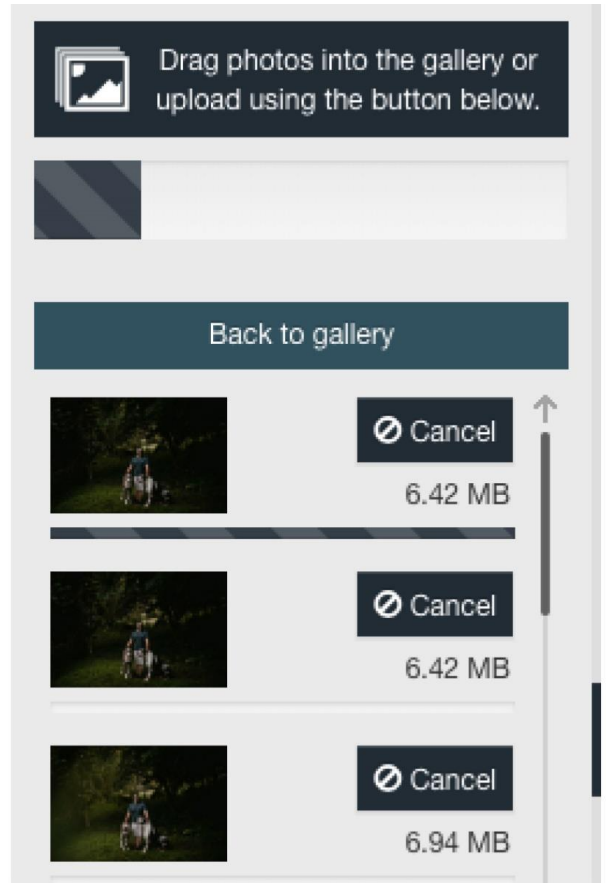
6 **USING LAYOUTS**

We have a variety of layouts that will save you lots of time. Navigate to the Layouts tab and select a layout you like, once you have found it simply click and drag it onto your page.
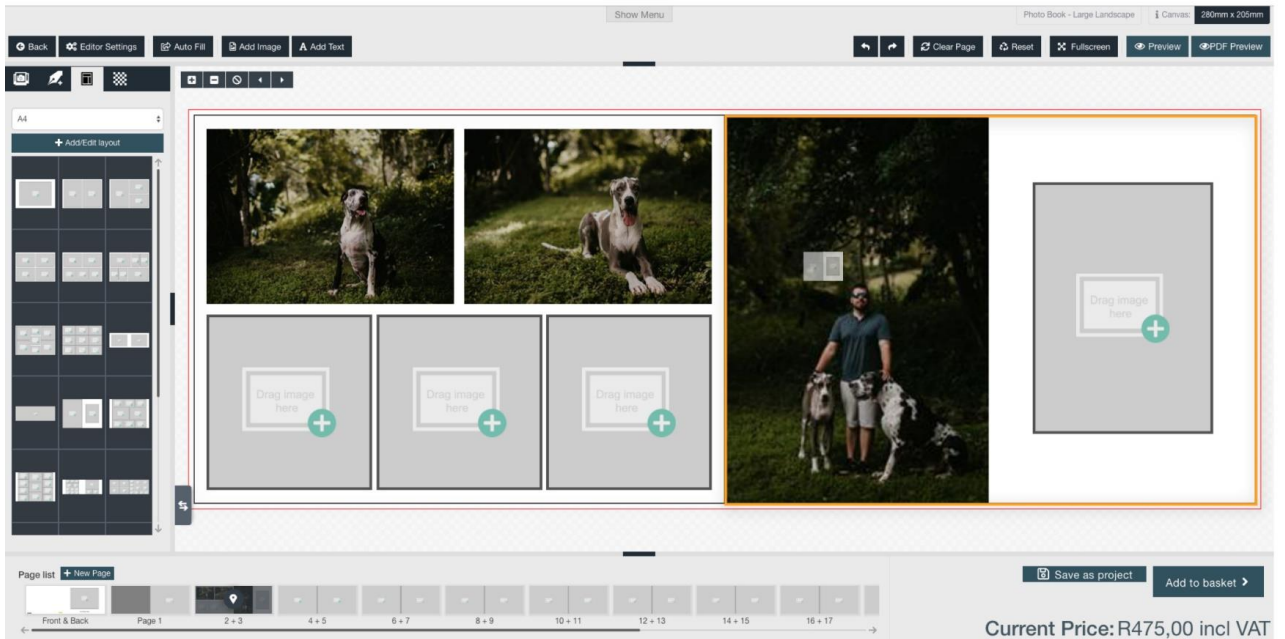
7 USING BACKGROUNDS

Navigate to the Backgrounds tab and select a colour you like, drag and drop it onto your page to change your background page colour.
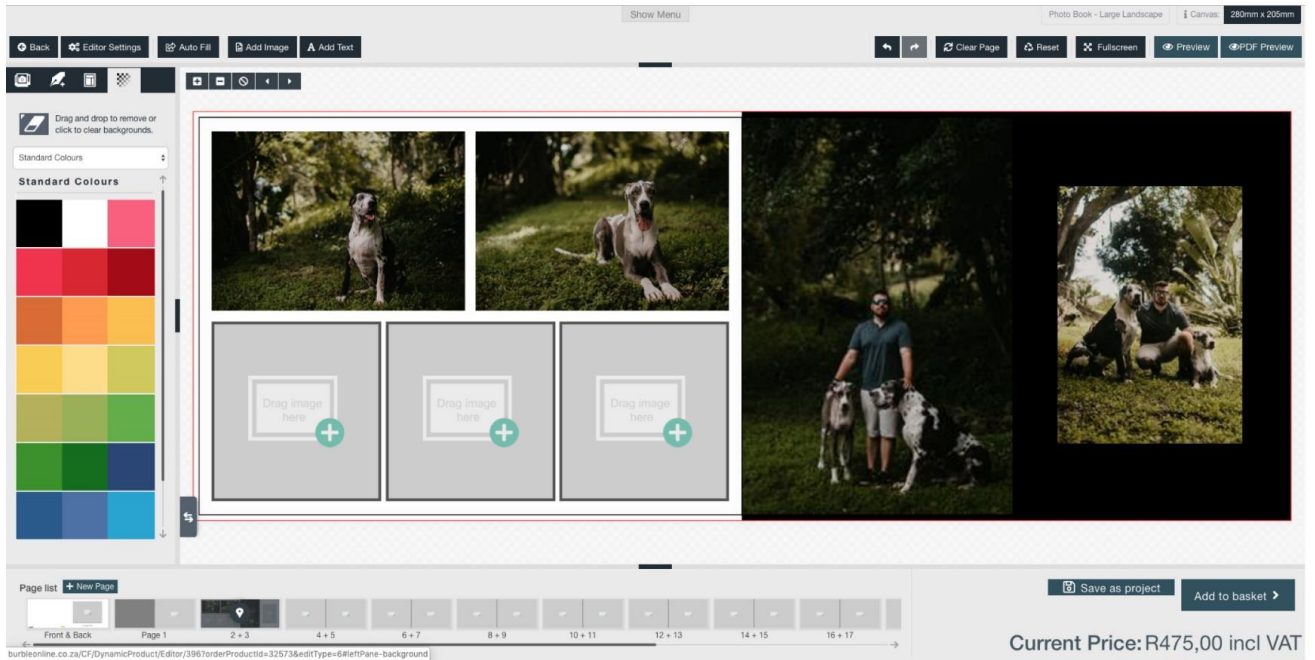
8 EDITING IMAGES IN YOUR PROJECT

Your photographs are what makes your project personal, so you want them to shine! Make sure they are cropped correctly and show off the best parts of your images!

Double click any image to open the Image options pop up box. While this box is open you can use the 'Scale' slider to zoom. Click and hold down on the image, then move it to the desired crop position.
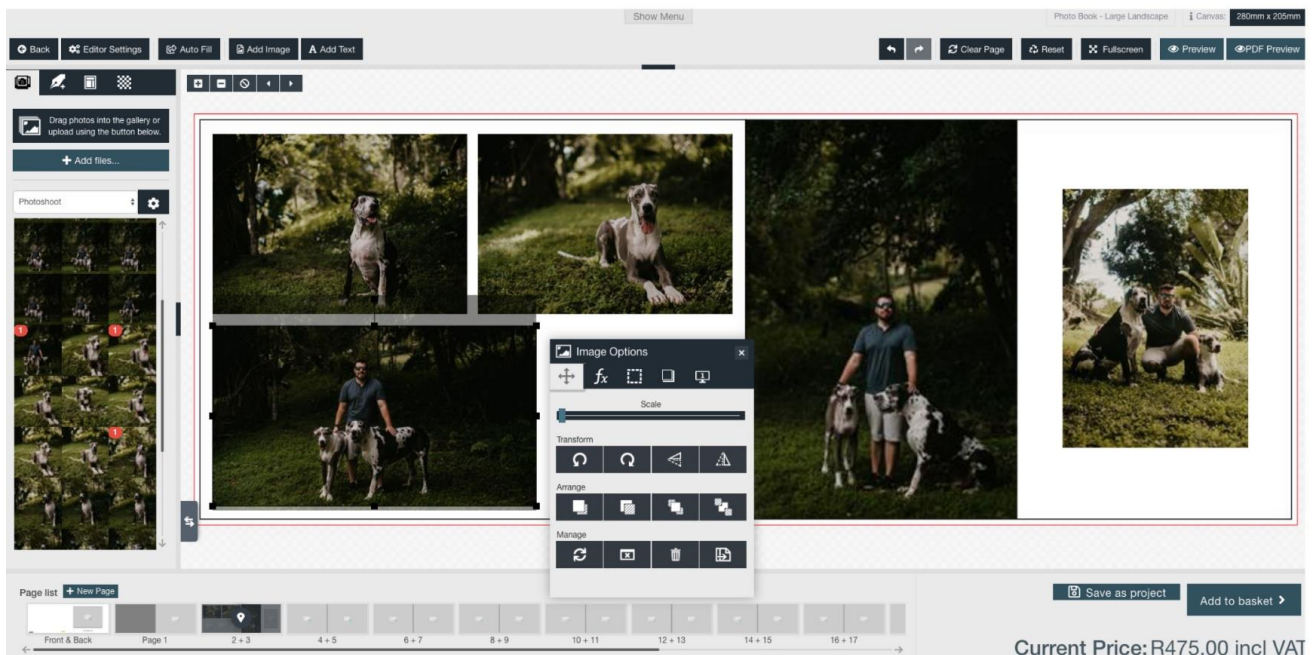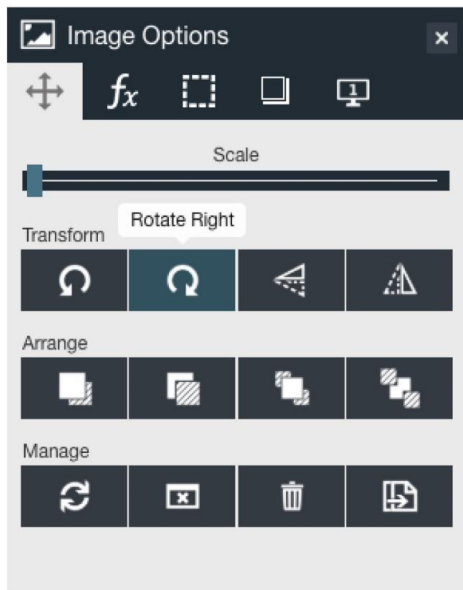

The Image options pop up has many other options for you to use. If you hover your mouse over any of the buttons, a popup will open with a description of what the button does.

Under transform we have Rotate Left, Rotate Right, Flip Image Vertically and Flip Image Horizontally

Under Arrange we have Move image forward, Move image backwards, Move image to the front (on top of all other images) And Move image to the back (behind all other images)

Under Manage we have Reset, Clear Image Placeholder, Delete Image and Duplicate
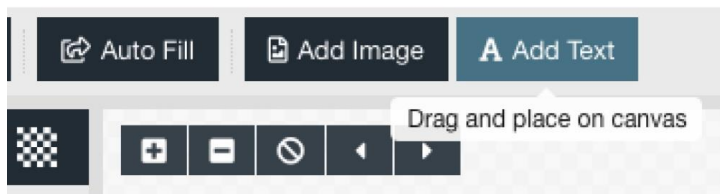
If you want to add or edit text in your project, click the 'Add Text' button. A text box will appear on your page. Double click the text box and begin typing, once you have finished entering your text select it all so that your text is highlighted in blue, you can now choose the size, colour, justification and font of your text.

Text Options

AnotherTypewriter

B | I | U | S | ✎

Top aligned

10

Arrange

Manage
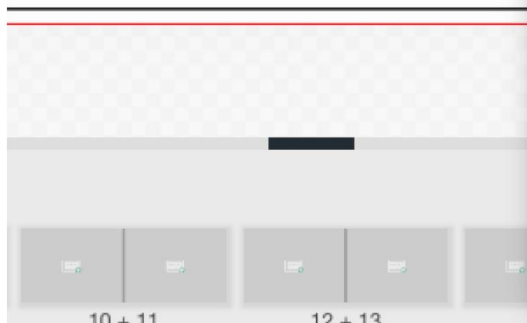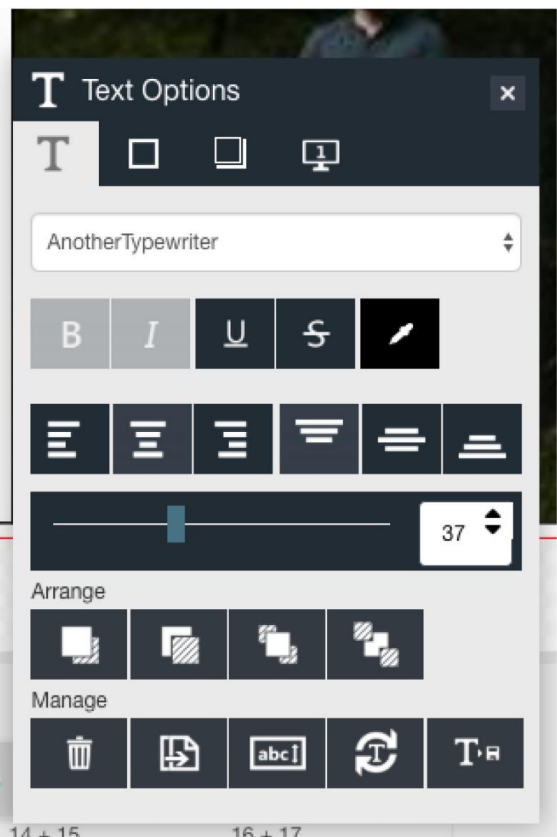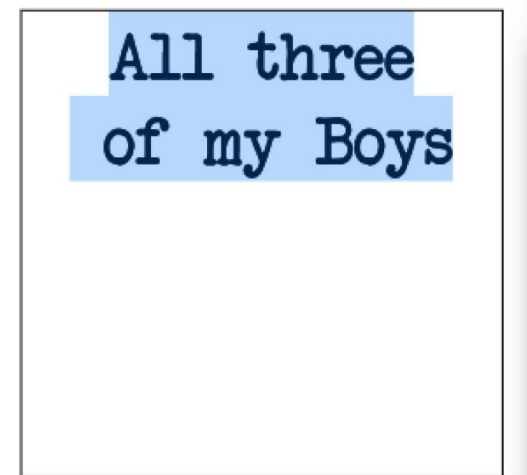
The Text Options pop up has many different possibilities to customise your text. The first option is the font choice drop down menu.
There are also the bold, Italics, underline, strike through and font colour buttons.

The next row of buttons is the text justification buttons. You can have Left justified, Centre aligned, Right justified you can also have your text aligned to the top, centre or bottom of your text box.

The font size has a slider to increase or decrease the font size or a numerical value that can be changed for the desired font size.
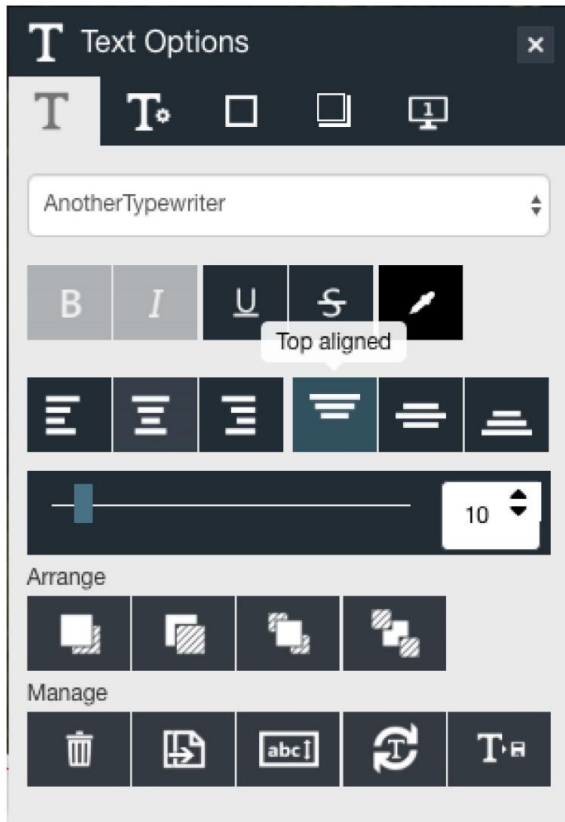
Under Arrange we have Move text forward, Move text backwards, Move text to the front (on top of all other images)
And Move text to the back (behind all other images)

Under Manage we have Delete, Duplicate, Fit text to box, clear formatting and save text formatting as default.

9   **SAVING YOUR PROJECT AND FINDING SAVED PROJECTS**

When you want to stop designing you can simply save it and come back to it later. To do this click 'Save as project', at the bottom right of the screen.

🖫 Save as project   Add to basket ❯

Current Price: R475,00 incl VAT

⠿ Save as project

To find your project again, login to your account and then click your email address in the upper right corner next to log out. You will be redirected to 'customer info' under your account - select 'Saved Projects' from the menu on the left and click 'Continue Editing' on your project, You will then be redirected to your project.

10 · ORDER YOUR PROJECT

When you are ready to order your project click the 'Add to basket" button. A pop up will open and ask if you are ready to complete the order, read the message then click 'yes' if you are happy and you will be redirected to the checkout process.

Some products have the option to 'Add some finishing touches' with drop down choices on paper, cover types and even if you would like to add a box

Add some finishing touches?

Paper Type

Standard Photo Book Paper (no additional charge)

Cover Finishing

Personalised Printed Cover (no additional charge)

End Sheet Paper (leaf of paper attaching boo

White End Sheets (no additional charge)

Presentation Box

No Box Required

Paper Type

Standard Photo Book Paper (no additional charge)

Logo and Barcode

Keep Logo & Barcodes (Back cover & last page, no charge)

Cover Finishing

Personalised Printed Cover (no additional charge)

End Sheet Paper (leaf of paper attaching book's pages to its cover)

White End Sheets (no additional charge)

Cover Lamination: Gloss

R475,00 incl VAT

ADD TO BASKET

Logo & barcode can normally be removed on photobooks & some products @ an additional cost or R50 (for client to pay)

After you have chosen your finishing touches click 'Add to Basket' you can now either go back by selecting 'Continue shopping' to add more products to your basket or you can carry on with the checkout process. If you are going to check out this is where you can add your voucher code if you have one. Choose a collection method and change the quantity of your order. Complete the remaining steps in the process to complete your order and you will get a message that states "Your order has been successfully processed."

Actions		Product(s)	Price	Qty.	Total
EDIT DESIGN **EDIT OPTIONS** **DELETE** **SAVE FOR LATER**		Photo Book - Large Landscape 205 x 280mm Hard Cover Photo Book Cover Lamination: Gloss Paper Type: Standard Photo Book Paper (no additional charge) Cover Finishing: Personalised Printed Cover (no additional charge) End Sheet Paper (leaf of paper attaching book's pages to its cover): White End Sheets (no additional charge) Presentation Box: No Box Required Size: 280 x 205mm Landscape Edit Options	R475,00 incl VAT	1	R475,00 incl VAT

* Applicable Only If Using Collection Point

✓ SELECT FROM THIS DROP DOWN
Burblepix Offices (16 Ivy Road, Pinetown)
Jooma Coffee (Kloof)
Photo Freedom (Durban North)
Photo Freedom (Ballito)
3@1 (Liberty Mall, PMB, Shop 33)
3@1 (PMB, Cascades Lifestyle Centre)
Kodak Express (Kimberly, Diamond Pavilion)
Kodak Express (Mossel Bay Mall)

Discount Code
Enter your coupon here

APPLY COUPON

Sub-Total: R475,0
Delivery: Calculated during checkout
VAT: R61,96 incl VAT
Total: Calculated during checkout

CONTINUE SHOPPING

CHECKOUT

Checkout

Billing address

Select a billing address from your address book or enter a new address.

Bianca Wilde, 26 bellevue road kloof, durban, durban, 3610, South Africa

☑ Use same address for delivery

CONTINUE

Checkout

Delivery method

Collection Point (R0,00)   Courier Door To Door (R80,00)   Courier - Free Service (OneDayOnly voucher code required) (R0,00)

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CONTINUE

Checkout

Payment method

○ EFT (Electronic Funds Transfer)
○ PayGate (Secure Credit Card Payment)

Product(s)	Price	Qty.	Total
Photo Book - Large Landscape 205 x 280mm Hard Cover Photo Book			
Cover Lamination: Gloss Paper Type: Standard Photo Book Paper (no additional charge) Cover Finishing: Personalised Printed Cover (no additional charge) End Sheet Paper (leaf of paper attaching book's pages to its cover): White End Sheets (no additional charge) Presentation Box: No Box Required Size: 280 x 205mm Landscape Edit Options	R475,00 incl VAT	1	R475,00 incl VAT

Applicable Only If Using Collection Point: Burblepix Offices (16 Ivy Road, Pinetown) [+]

Sub-Total:	R475,00 incl VAT
Delivery(Courier Door To Door):	R80,00
VAT:	R61,96 incl VAT
Total:	R555,00 incl VAT

« Back

CONTINUE

HOME   CONTACT US   FAQs   Search products   GO

Your order has been successfully processed.

The order reference number is: 110537
Click here for your order details.

RETURN TO HOMEPAGE

For help please feel free to contact us:

Liza's Creations & Kodak Express
Diamond Pavilion Mall, Kimberley

Email: info@lizas.co.za   082 852 0511